

The Annual Quality Assurance Report (AQAR) of the IQAC 2018 - 2019



Submitted

By

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ARTS, SCIENCE AND R. A. PATEL COMMERCE COLLEGE

[Affiliated to Sardar Patel University, Vallabh Vidyanagar]

BHADRAN – 388 530. [GUJARAT]

To

NAAC

National Assessment and Accreditation Council

Bengaluru

2018 - 2019

The Annual Quality Assurance Report (AQAR) of the IQAC *(For Affiliated/Constituent Colleges)*

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution: ARTS, SCIENCE AND R. A. PATEL COMMERCE COLLEGE, BHADRAN

- Name of the Head of the institution: Dr. Rameshbhai Gokalbhai Patel
- Designation: Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.: +91 2692 288627
- Mobile no.: +91 94270 04811
- Registered e-mail: dr.rgpatel@yahoo.co.in
- Alternate e-mail:
- Address : Near Zydus Cadila Gate, Pramukh Swami Marg,
- City/Town : BHADRAN - 388530
- State/UT : Gujarat
- Pin Code : 388530

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women: Co-education
- Location: Rural/Semi-urban/Urban: Rural
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify): Grants-in-aid, UGC 2f and 12 (B)
- Name of the Affiliating University: Sardar Patel University, Vallabh Vidyanagar
- Name of the IQAC Co-ordinator: Mr. Snehalkumar Naginbhai Chavda
- Phone no.: _____ Alternate phone no. _____
- Mobile: +91 94265 91771
- IQAC e-mail address: dr.rgpatel@yahoo.co.in / asccollegebhadran@yahoo.in
- Alternate Email address: _____

3. Website address: www.bhadrancollege.org

Web-link of the AQAR: (Previous Academic Year):

www.bhadrancollege.org/IQAC/AQAR 17-18 pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website:

Weblink: www.bhadrancollege.org

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C	1.98	2009	from: 2010 to: 2014
2 nd				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 25-06-2009

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1. Regular meeting of IQAC is arranged.	20-09-2018	09
2. Timely submission of AQAR to NAAC.	01-01-2019	All stakeholders of the college.
3. Feedback from Students.	During the year	College students
4. Feedback from Parents	During the year	Parents of college students.
5. Regular audit of all financial transactions and related matters	Every year after the closing of financial year, regular audit of all financial transactions and related matters is conducted.	Management appointed Chartered Accountant conducts the regular audit.

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC : www.bhadrancollege.org

10. No. of IQAC meetings held during the year: One

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No: No

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes, No ✓

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Encourage the placement committee to organize on-campus job placement under UDISHA.
- * Guide the teaching staff to write research papers, books and chapters in books etc.
- * Recommendation to encourage topper students by giving them award by the college administration.
- * Formation of Eco-Club (Bulbul) to encourage environment awareness among the students.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Online admission process in UG	Ensuring fair admission in compliance with the Govt. reservation policy.
Intimation of semester wise schedule of the college to the teaching, non-teaching staff and students	Better participation from the part of all concerned in the college activities.

14. Whether the AQAR was placed before statutory body? Yes /No: Yes

Name of the Statutory body: Managing committee of the college

Date of meeting(s): 24-12-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: No

Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2018-2019

Date of Submission: 03-01-2019

17. Does the Institution have Management Information System?

Yes No

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words

1. Our college is an affiliated college. We follow the curriculum as prescribed by the university with utmost care and diligence. Some of the professors of our college are members of Board of Studies in the university and they provide their useful suggestions to the university and they also provide their useful suggestions related to curriculum in the Board of Studies meetings of their respective subjects.
2. College administration provides a well-constructed weekly Routine/Schedule/Time-Table for each semester for UG classes.
3. Teachers prepare their lectures according to the syllabus allotted and classes available.
4. Classes are held according to the schedule under the supervision of college administration.
5. We have a very rich central library with open access system. A good number of Journals (Science, Arts and Commerce) are subscribed by our college. E-materials are also available with books for the benefit of teachers and students.
6. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as:
 - a. Chalk and blackboard method.
 - b. ICT-enabled teaching-learning method.
 - c. Distribution of class notes by teachers.
 - d. Regular class tests are done to keep track on the improvement of the students.
7. Spoken English classes are conducted for the improvement of English language in the students.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development

1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students					
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction		Number of students enrolled		
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title	No. of students enrolled for Field Projects / Internships				
Socio-economic survey on Pilodra village	32				
Heronry survey in villages around Bhadran by Eco-club (Bulbul)	70				
Industrial tour at Silvassa	50				
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes/ No: Yes	Yes/ No: Yes	Yes/ No: Yes	Yes/ No: No	Yes/ No: Yes	
1.4.2 How the feedback obtained is being analysed and utilized for overall development of the institution? (maximum 500 words)					
a. Students' feedback is obtained with the help of a structured questionnaire.					
b. Feedback so obtained is analysed dimension wise.					
c. Teachers are provided with their respective feedback along with respective suggestions related to areas of improvement.					

CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1.1 Demand Ratio during the year					
Name of the Programme	Number of seats available	Number of applications received		Students Enrolled	
B. A. Sem-I	150	As per Sardar Patel University, Vallabh Vidyanagar Online System		109	
B. Sc. Sem-I	320			315	
B. Com. Sem-I	150			140	
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full-time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers both UG and PG courses
2018-2019	1209		24		
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
27	12	LCD Projector, Smart Boards, Internet and Namoo Wi-Fi devices	5	2	Different websites, E-Books
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
Students are tomorrow's leader, so this is our responsibility to make their personality according to our emerging socio-political-economic and scientific needs of future. Keeping this in mind our college has Career Guidance Cell to mentor the students. This cell organizes various class room lectures and seminars for student's future. Many students have benefitted from this and got success in different state-wide examination.					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
1209		24		1:51	
2.4 Teacher Profile and Quality					
2.4.1 Number of full time teachers appointed during the year					
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year		No. of faculty with Ph.D
39	24	15	00		12
2.4.2 Honours and recognitions received by teachers (<i>received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year</i>)					
Year of award	Name of full time teachers receiving awards from state level, national level, international level		Designation	Name of the award, fellowship, received from Government or recognized bodies	
2018-2019	Dr. Manish P. Gor		Associate Professor	Ph. D.	

	Dr. Asmita H. Dedania	Assistant Professor	Ph. D.
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2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester / year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
UG 2018-2019		Semester	22-04-2019	May-2019

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

Our all departments have a mechanism of internal assessment of students' learning process. All departments provide a set of question paper to students for their evaluation of writing and answer presentation. The teacher discusses with students their shortcomings and achievements. After this test teacher searches the weak area of the students. Slow learner students are being traced and they are personally guided and coached by the teacher.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared and followed by all departments of our institution. The academic calendar is distributed among all the students, teaching and non-teaching staff of the college. The academic calendar contains the yearly schedule of the college ranging from the month-wise activities, tentative schedule of examination, activities for NSS, NCC, career development and placement cell. Schedule of other activities such as college social and other cultural programs, college sports activities etc. are also provided in the academic calendar.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes

for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B. SC. SEM-I	265	218	82.26
	B. SC. SEM-III	262	125	47.71
	B. SC. SEM-V	148	129	87.16
	B. A. SEM-I	109	092	84.40
	B. A. SEM-III	052	048	92.31
	B. A. SEM-V	045	039	86.67
	B. COM. SEM-I	140	059	42.14
	B. COM. SEM-III	074	051	68.91
	B. COM. SEM-V	061	038	62.30
	TOTAL	1156	799	69.12
	B. SC. SEM-II	264	216	81.82
	B. SC. SEM-IV	258	220	85.27
	B. SC. SEM-VI	148	140	94.59
	B. A. SEM-II	100	090	90.00
	B. A. SEM-IV	048	043	89.58
	B. A. SEM-VI	043	040	93.02
	B. COM. SEM-II	133	122	91.73
	B. COM. SEM-IV	071	055	77.46
	B. COM. SEM-VI	057	050	87.72
	TOTAL	1122	976	86.99

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink): Not done

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (<i>other than compulsory by the College</i>)	2 Students (6 months)			
International Projects				
Any other (Specify)				
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by

Name of the Start-up	Nature of Start-up	Date of commencement

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards:

State	National	International
01		

3.3.2 Ph. Ds awarded during the year (*applicable for PG College, Research Center*)

Name of the Department	No. of Ph. Ds Awarded

3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication	Average Impact Factor, if any			
National	Biology	01				
International						
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department		No. of publication				
Physics		04 (Chapters)				
Mathematics		01 (Chapter)				
Chemistry		02 (Chapters)				
Economics		02 (Chapters)				
Biology		02 (Books)				
Gujarati		01 (Book)				
English		01 (Chapter)				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index: No						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science): No						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year:						
No. of Faculty	International level	National level	State level	Local level		
Attended Seminars/ Workshops		04	03	04		
Presented papers	01		01			
Resource Persons			02			
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities		Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated in such activities	Number of students participated in such activities		
Swachhata Pakhwada		NSS Units	15	105		
Green Drive (Tree Plantation)		NSS Units	05	89		
Environmental Awareness Day		NCC & NSS Units	06	49		
Traffic Discipline awareness among students		NCC Unit	02	50		

Observance of Republic Day	NCC, NSS, Sports units	22	308	
Observance of Independence Day	NCC, NSS, Sports units	25	400	
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year: Nil				
Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited	
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year				
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
	N. S. S.	Swachh Bharat Abhiyan	12	155
	N. S. S. & Chemistry department	Matdata Jagrukta Abhiyan	01	25
	Eco Club	Environmental Awareness	02	115
	N. C. C.	Celebration of Kargil Day	02	55
	N. C. C.	N. C. C. Day Celebration	02	55
	N. C. C.	Felicitation function of Student participated in TSC and RDC Camp, New Delhi and other NCC activities	05	95
3.5 Collaborations: Nil				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity	Participant	Source of financial support	Duration	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year: Nil				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year: Nil				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development			
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities		Existing		Newly added		
Campus area		13.6 acre				
Class rooms		12				
Laboratories		09				
Seminar Halls		01				
Classrooms with LCD facilities		03		02		
Classrooms with Wi-Fi/ LAN		NaMo Wi-Fi				
Seminar halls with ICT facilities		04				
Video Centre						
No. of important equipments purchased (\geq 1-0 lakh) during the current year.						
Value of the equipment purchased during the year (Rs. in Lakhs)						
Others						
4.2 Library as a Learning Resource						
4.2.1 Library is automated { Integrated Library Management System -ILMS }						
Name of the ILMS software	Nature of automation (fully or partially)		Version		Year of automation	
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10,202	8,62,274	122	11,168	10,324	8,73,442
Reference Books	13,910	12,39,483	81	13,742	13,991	12,53,225
e-Books						
Journals / Magazines			31+8	28,500	31+8	28,500
e-Journals						
Digital Database						
CD & Video	730	22,865			730	22,865
Library automation						
Weeding (Hard & Soft)						

Others (specify)							
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4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	74	46	21		02	04	07	100mbps	05
Added	02		NaMo Wi-Fi					100mbps	
Total	76	46	21		02	04	07	100mbps	05

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

MBPS /GBPS: NaMo Wi-Fi 100 MBPS, BSNL 100 MBPS

4.3.3 Facility for e-content: Nil

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc: Nil

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

Need based budget is approved and accordingly purchase of instruments etc. is completed.

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*)

(information to be available in institutional Website, provide link)

- All the laboratories are available for the students throughout the year.
- Laboratories are properly maintained by respective departments.
- Some facilities like sports gym, multipurpose hall, computer laboratory etc. are used on

sharing basis by all the departments.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support:

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Management Scholarship	29	58120

Financial support from other sources

a) National			
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Spoken English Classes	June-2018	1061	Visiting Faculty
Yoga Camp	June-2018	55	NCC & NSS
Sahakar Talim Class	August-2018	50	Economics Department

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018	Placement training seminar		31		10
2019	Oversees employment and career guidance seminar		190		

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year: Nil

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal

5.2 Student Progression

5.2.1 Details of campus placement during the year:

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
District Employment Office, Anand	265	265			
P. I. Industries Ltd.	170	08			

ICICI Academy	Skill	31	10			
5.2.2 Student progression to higher education in percentage during the year						
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to	
2018-2019	79	B. A. B. Sc. B. Com.	Economics, Gujarati Chemistry, Microbiology Accountancy, Commerce	Sardar Patel University, Vallabh Vidyanagar Gujarat University, Ahmedabad	M. A. M. Sc. M. Com. B. Ed. DMLT	
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services): Nil						
Items		No. of Students selected/qualifying		Registration number/roll number for the exam		
NET						
SET						
SLET						
GATE						
GMAT						
CAT						
GRE						
TOFEL						
Civil Services						
State Government Services						
Any Other						
5.2.4 Sports and cultural activities / competitions organised at the institution level during the year:						
Activity		Level		Participants		
Praveshotsav (Freshers' Welcome)		Institutional		Students admitted to 1 st Semester		
Teachers' Day Celebration		Institutional		Subject wise Students		
Saraswati Puja & Geeta Pathan		Institutional		Arts Faculty Students		
Annual Sports		Institutional		Department of Physical Education		
5.3 Student Participation and Activities						
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one): Nil						
Year	Name of the award/medal	National/International	Sports	Cultural	Student ID number	Name of the student
5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)						
Activity of Student Groupers of the college works for the benefit of the students throughout the year and pursues various activities within and outside the college campus.						
5.3 Alumni Engagement						
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): Nil						
5.3.2 No. of registered enrolled Alumni:						
5.3.3 Alumni contribution during the year (in Rupees):						

5.3.4 Meetings/activities organized by Alumni Association:

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- Community service is planned and conducted by NCC & NSS at their own convenience.
- Co-curricular activities are planned, organized and conducted by each department.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: Nil

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

- Curriculum Development
 - Our senior teachers are the members of Board of Studies in their respective subjects and they play vital role in improving their subject curriculum with new perspective of changing scenario of our contemporary world.
 - Inclusion of field work, industrial visit and educational excursion.

- Teaching and Learning
 - Most of the teachers use ICT for better communication and understanding of subject content. All departments have their own computer and printer and provide the latest subject material to the students.

- Examination and Evaluation
 - Some departments have a mechanism of internal assessment of students progression such as subject related quiz contest, written unit test exam etc. These are the very useful tools for evaluation of students. All departments focus specially on slow learner students and if necessary, their subject related queries are solved.
 - Most of the teachers are involved in recently implemented On-demand examination by the Sardar Patel University, Vallabh Vidyanagar.

- Research and Development
 - Teachers are encouraged to present papers in state/national/international level seminars, workshops and to act as resource persons.
 - Faculties are encouraged to act as M. Phil/Ph. D. guide.
 - Faculty members are motivated for research publications in peer reviewed journals with impact factor.

- Library, ICT and Physical Infrastructure / Instrumentation
 - There is provision for NaMo wi-fi facility in the campus for use of e-learning resources.
 - There is separate internet connection in the library to access e-resources.
 - Student reading facility is separately expanded for boys and girls.

- Human Resource Management
 - Faculty members are motivated and facilitated to participate in Refresher and Orientation course.
 - Self-appraisal of the teachers is made through maintenance of Academic Diary.
 - Collegiate Women's Development Cell activities are carried out to empower girls students.

- Industry Interaction / Collaboration
 - ICICI skill academy organised a 3 months' training program for employability related skill development of students.

- Admission of Students

- Online admission is made on the basis of merit and government rules for reserved categories are strictly observed by Sardar Patel University, Vallabh Vidyanagar.					
6.2.2 Implementation of e-governance in areas of operations:					
❖ Planning and Development					
❖ Administration					
❖ Finance and Accounts					
- There is need base developed computerized office and accounts section.					
- Salary fund is received through Govt. of Gujarat Higher Education DP Portal.					
❖ Student Admission and Support					
- Help centre facility is implemented for online admission done by Sardar Patel University.					
❖ Examination					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year: Nil					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme			Number of teachers who attended	Date and Duration (from – to)	
Gender sensitization (Academic Staff Collee, S. P. University, Vallabh Vidyanagar)			02	01-01-2018 to 06-01-2018	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment): Nil					
Teaching			Non-teaching		
Permanent	Fulltime		Permanent	Fulltime/temporary	
6.3.5 Welfare schemes for					
Teaching			Yes		
Non-teaching					
Students			Yes		
6.4 Financial Management and Resource Mobilization					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)					

Internal audit is conducted by the Chartered Accountant appointed by the management. External audit is conducted by the Government of Gujarat at regular intervals of time.				
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III): Nil				
Name of the non-government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
6.4.2 Total corpus fund generated				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?: Nil				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
Parents provide valuable suggestions for the development of the institution.				
6.5.3 Development programmes for support staff (at least three)				
Office staff is provided the necessary computer training so that they are able to handle the online admission and registration of students.				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
<ul style="list-style-type: none"> - Sport playground facility is developed. - NaMo Wi-Fi facility is implemented. - Tablets are provided to the students by the Govt. of Gujarat. - Smart class facility is introduced in some of the classes. 				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) Yes				
b. Participation in NIRF : (Yes /No) No				
c. ISO Certification : (Yes /No) No				
d. NBA or any other quality audit : (Yes /No) No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from----- to-----)	Number of participants
2018-	International Yoga Day	21 June, 2018	One Day	55
2019	Annual Sports Program	July to December 2018	6 Months	101

	Tree Plantation	26-09-2018	One Day	42
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year): Yes

Title of the programme	Period (from-to)	Participants	
		Female	Male
Beti Bachao - Beti Padhao	26-09-2018	108	202

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

- Eco club of the college organized a lecture for environmental consciousness and sustainable development.
- Tree plantation program organized in village adopted by NSS unit and college campus.
- Organic manure is prepared from plant waste of the campus.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		
Provision for lift		
Ramp/ Rails	Yes	All differently abled students
Braille Software/facilities		
Rest Rooms		
Scribes for examination		
Special skill development for differently abled students		
Any other similar facility		

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-2019	11	07		Tree Plantation, Swachhta Pakhwada, Health check-up, Blood grouping, Haemoglobin estimation, Eye check-up, Environmental awareness program, Water awareness program, Beti Bachao – Beti Padhao program, Taluka level employment fair DEO Anand, Voter Awareness	Develop sensitivity towards environment, health and trees, Create awareness for voting and cleanliness derive	511 Students and 25 Teachers

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

A registration form containing code of conduct is distributed among the students of the college.

Title	Date of Publication	Follow up (maximum 100 words each)
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Student Registration Form	1 st day of the academic session	A code of conduct for students is illustrated in the registration form.
7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration (from-- ----to--	Number of participants
Celebration of International Yoga Day	21-06-2018	College students and staff
Celebration of Independence Day	15-08-2018	NCC cadets, NSS students, Members of college governing body, College staff and Students
Celebration of Republic day	26-01-2019	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		
<ul style="list-style-type: none"> ➤ We have promoted our students to say “NO” to plastic. ➤ Our college campus is Polythene free. ➤ We have lush green campus. ➤ Installation of ample number of power saving LED lights in the campus. ➤ We plant trees every year and prepare organic manure from its waste. 		
7.2 Best Practices		
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link		
<ul style="list-style-type: none"> ➤ The college has Two active NSS units for Science, Arts and Commerce students under the able leadership of Four program officers. Both the units are actively engaged in several activities within and outside the college. ➤ The college organises environment awareness programs. 		
7.3 Institutional Distinctiveness		
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words		
<ul style="list-style-type: none"> ➤ Since its inception the institute is nurturing rural talent to the best possible extent. The institute has its legacy to impart value education along with vocational dimensions. It can be said proudly that most of our students have been placed at various government and private jobs and move for higher education. In the sports also our institute is producing sports persons for various games. NCC is also known for its annual participation in the Independence Day parade and the republic day parade, thus instilling a sense of understanding of our national <ul style="list-style-type: none"> ➤ Enhancement of Infrastructure facilities: <ul style="list-style-type: none"> - Planning to develop new laboratories due to increase in number of student’s strength. - Developing a green grass playground for students and local community. ➤ Enhancement of Academic Excellence: <ul style="list-style-type: none"> - Series of guest lectures will be organized for overall development of students. ➤ Faculty Improvement: <ul style="list-style-type: none"> - Institution will promote faculties to enhance their capabilities by attending seminars, conferences, workshops, orientation program, refresher course and publication. 		

Name: Mr. S. N. CHAVDA

Name: Dr. R. G. PATEL



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Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC