# The Annual Quality Assurance Report (AQAR) of the IQAC 2016-2017





Submitted

By

Shree Pragati Mandal, Bhadran Sanchalit ARTS, SCIENCE AND R. A. PATEL COMMERCE COLLEGE,

## [Affiliated to Sardar Patel University, Vallabh Vidyanagar]

## BHADRAN - 388 530. [GUJARAT]

То

## NAAC

National Assessment and Accreditation Council

Bangaluru

2016 - 2017

#### The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

1.1 Name of the Institution	ARTS,	SCIENCE AND R.A. PATEL COMMERCE COLLEGE, BHADRAI		
1.2 Address Line 1	Nr. Zyd	Nr. Zydus Cadila Gate, Pramukh Swami Marg,		
Address Line 2	At. Pos	t: Bhadran. Tal: Borsad, Dist: ANAND		
City/Town	BHADR	AN – 388 530		
State	GUJAR	AT		
Pin Code	388 53	0		
Institution e-mail address	dr.rgpa	tel@yahoo.co.in		
Contact Nos.	+91 9427004811			
Name of the Head of the Institut		tution: Dr. Rameshbhai Gokalbhai Patel		
Tel. No. with STD Code:	02696 - 288627			
Mobile:	+91 94270 04811			
Name of the IQAC Co-ordinator:		Saimkhan Ahmedkhan Pathan		
Mobile:	+91 9427403938			

Part – A

IQAC e-mail address:

I. Details of the Institution

dr.rgpatel@yahoo.co.in / asccollegebhadran@yahoo.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

07127

#### 1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.bhadrancollege.org

Web-link of the AQAR:

www.bhadrancollege.org/IQAC/AQAR16-17pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditatio n	Validity Period
1	1 <sup>st</sup> Cycle	С	1.98	2009	5 - years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

25/06/2009

2016-17

## **1.8 AQAR for the year** (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i. AQAR 2009/10 Submitted to NAAC on 08 - 08 - 2012 (DD/MM/YYYY)

- ii. AQAR 2010/11 Submitted to NAAC on 08 08 2012 (DD/MM/YYYY)
- iii. AQAR 2011/12 Submitted to NAAC on 28 09 2013 (DD/MM/YYYY)
- iv. AQAR 2012/13 Submitted to NAAC on 10 04 2014 (DD/MM/YYY)
- v. AQAR 2013/14 Submitted to NAAC on 01 01 2015 (DD/MM/YYYY)
- vi. AQAR 2014/15 Submitted to NAAC on 01 01 2016 (DD/MM/YYYY)
- vii. AQAR 2015/16 Submitted to NAAC on 01 01 2017 (DD/MM/YYYY)

1.10	Institutio	nal Stat	us	

University	State 🗸 Central Deemed Private
Affiliated College	Yes 🖌 No

EC\_49\_A&A\_06 dated 15 - 6 - 2009

Constituent Colleg	e Yes	No		
Autonomous colles	ge of UGC Yes	No 🖌		
Regulatory Agency	approved Institution	Yes N	0 🗸	
(e.g. AICTE, BCI, 1	MCI, PCI, NCI)			
Type of Institution	Co-education 🗸	Men Wor	men	
	Urban	Rural 🗸 Tri	bal	
Financial Status	Grant-in-aid 🗸	UGC 2(f) $\checkmark$	UGC 12B 🗸	
	Grant-in-aid + Self Fir	nancing T	otally Self-financing	
1.11 Type of Faculty/	Programme			
Arts 🗸	Science 🖌 Comm	nerce 🖌 Law	PEI (Phys Edu)	
TEI (Edu)	Engineering He	alth Science	] Management [	
Others (Spe	cify)			
1.12 Name of the Affi	liating University (for th	he Colleges)	RDAR PATEL UNIVERSIT LLABH VIDYANAGAR	Υ,
1.13 Special status con	nferred by Central/ State	e Government U	GC/CSIR/DST/DBT/	ICMR etc
Autonomy by Stat	e/Central Govt. / Univer	rsity N/A	]	
University with P	otential for Excellence		UGC-CPE	
DST Star Scheme	;		UGC-CE	
UGC-Special Ass	istance Programme	✓	DST-FIST	
UGC-Innovative	PG programmes		Any other (Specify)	
UGC-COP Progr	ammes			

## 2. IQAC Composition and Activities

2.1 No. of Teachers	05					
2.2 No. of Administrative/Technical staff	02					
2.3 No. of students	02					
2.4 No. of Management representatives	01					
2.5 No. of Alumni	02					
2.6 No. of any other stakeholder and community representatives	01					
2.7 No. of Employers/ Industrialists	02					
2.8 No. of other External Experts	00					
2.9 Total No. of members	15					
2.10 No. of IQAC meetings held						
2.11 No. of meetings with various stakeholders:	03 No. 01 Faculty					
Non-Teaching Staff Students	Non-Teaching Staff Students 01 Alumni 00 Others					
2.12 Has IQAC received any funding from UGC	C during the year? Yes No					
If yes, mention the amount NIL						
2.13 Seminars and Conferences (only quality related)						
(i) No. of Seminars/Conferences/ Worksho	ops/Symposia organized by the IQAC					
Total Nos. 0 International N	National     1     State     Institution Level					
(ii) Themes	N/A					

2.14 Significant Activities and contributions made by IQAC

1.	Orientation program for Semester I Students.
2.	Exit meeting for Semester VI Students.
3.	Examination reforms – CCTV camera installed.
4.	Follow the examination norms of S. P. University.
5.	Renovation of Chemistry Laboratory.
6.	Renovation of Building.

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements	
Work audit for non-teaching	Executed	
* Attach the Academic Calendar of	of the year as Annexure.	
2.15 Whether the AQAR was placed in s	tatutory body	
Management 🗸	Syndicate Any other body	
Provide the details of the actio	n taken	
Has been approved by statutor	ry body.	

#### Criterion – I

#### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03	00	01	02
PG Diploma				
Advanced				
Diploma				
Diploma				
Certificate				
Others				
Total	03	00	00	02

Interdisciplinary		
Innovative		

## 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	
Annual	

- 1.3 Feedback from stakeholders\* Alumni Parents Employers ✓ Students ✓ (*On all aspects*)
- Mode of feedback : Online Manual Co-operating schools (for PEI) \*Please provide an analysis of the feedback in the Annexure

## 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

## Criterion – II

#### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Т	'otal	Asst.	Associate	Professors	Others
		Professors	Professors		
	31	06	19	00	06

10

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Assoc	iate	Professors		Others		Total	
Professors		Profes	sors						
R	V	R	V	R	V	R	V	R	V
	07						02		09

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

03

00

2.5 Faculty participation in conferences and symposia:

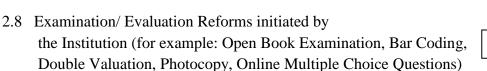
No. of Faculty International level		National level	State level	
Attended	07	23	06	
Presented	06	11	01	
Resource			02	
Persons				

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The use of animated clips beside ICT during Teaching. For continuous evaluation, provisions are made for internal examinations, seminar presentation by the students, assignment preparation. Each component has been allotted in specific proportion in internal evaluation.

187

2.7 Total No. of actual teaching days during this academic year



Bar Coding

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

19	

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

77%

2.11 Course/Programme wise distribution of pass percentage:

Title of the	Total no. of	Division						
Programme	students appeared	Distinction %	I %	II %	III %	Pass %		
B.Sc. Sem- I	196	0.00	60.12	30.61	27.04	66.32		
B.Sc. Sem- II	200	0.00	06.00	28.00	6.00	41.00		
B.Sc. Sem- III	361	0.55	03.60	18.28	18.00	40.44		
B.Sc. Sem- IV	377	0.00	04.77	17.50	09.28	31.56		
B.Sc. Sem- V	442	0.68	06.33	36.88	17.00	60.86		
B.Sc. Sem- VI.	330	0.34	06.67	17.00	31.22	27.88		
B. Com.Sem- I	081	0.00	09.87	22.22	19.75	51.85		
B. Com.Sem- II	082	0.00	08.53	07.31	15.85	50.00		
B. Com.Sem-III	068	0.00	04.41	11.76	23.53	39.71		
B.Com.Sem- IV	117	0.00	00.00	16.24	28.21	44.44		
B.Com.Sem- V	097	0.00	02.06	01.03	13.40	16.49		
B.Com.Sem- VI	096	0.00	06.05	18.75	11.46	36.46		
B.A. Sem-I	061	0.00	09.83	31.14	44.26	54.09		
B.A. Sem-II	051	0.00	64.70	25.49	52.94	80.39		
B.A. Sem-III	049	0.00	00.00	14.29	42.86	57.14		
B.A. Sem-IV	046	0.00	00.00	28.26	52.17	80.43		
B.A. Sem-V	050	0.00	02.00	16.00	52.00	70.00		
B.A. Sem-VI	047	0.00	06.38	25.53	40.43	72.34		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Assignment is given to students of Semester - I to VI

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of PermanentNumber Vacant Position		Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	10	00	09
Technical Staff	05	04	00	00

## Criterion – III

#### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Allowed Research work for Ph.D. student in Gujarati Department

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed		Sanctioned	Submitted	
Number		1	1	02	
Outlay in Rs. Lakhs		1.5 Lakhs	1.5 Lakhs	3.25 Lakhs	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	01	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range	Average	h-index	Nos. in SCOPUS	
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the				
University/ College				
Students research				
projects				
(other than compulsory				
by the University)				
Any other (Specify)				
Total				

3.7 No.	N No.	07	7	Chapt	01				
	ii) Without ISBN No. 13								
3.8 No.	3.8 No. of University Departments receiving funds from								
	UGC-SAP CAS DST-FIST								
	D	PPE				DI	BT Sch	eme/funds	
3.9 For 6	colleges	Autonomy	CPE			Dł	3T Star	Scheme	
0.7 1 01 0	0	INSPIRE							
						AI	ly Oule	r (specify)	
3.10 Rev	venue generated th	rough consulta	ncy	Nil					
3.11 No.	of conferences or	ganized by the	Institution	ı					
	Level		Internat	ional	Nat	ional	State	University	College
	Number								
	Sponsoring	g agencies							
3.12 No	of faculty served a	as experts, chai	irpersons	or reso	ource	e perso	ns 02		
3.13 No.	of collaborations	Intern	ational		Nati	ional		Any oth	er
3.14 No	of linkages create	d during this ye	ear N	lil					
3.15 Tot	al budget for resea	rch for current	year in la	khs:					
Fre	om Funding agency	V Nil	From	Manag	geme	ent of U	Univers	ity/College	Nil
То	tal	Nil							
3.16 No	of patents receive	d this year							
	Type of Patent		Numbe	er					
	National	Applied	Nil						
		Granted	Nil						
	International	Applied	Nil						
		Granted Applied	Nil Nil		_				
	Commercialised	Applica	11/1						

 Commercialised
 Applied
 Null

 3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01						01

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them 02							
3.19 No. of Ph.D. awarded by faculty from the Institution Nil							
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)							
JRF SRF Project Fellows Any other							
3.21 No. of students Participated in NSS events:							
University level 05 State level							
National level International level							
3.22 No. of students participated in NCC events:							
University level State level							
National level International level							
3.23 No. of Awards won in NSS:							
University level State level							
National level International level							
3.24 No. of Awards won in NCC:							
University level State level							
National level International level							
3.25 No. of Extension activities organized							
University forum College forum							
NCC 02 NSS 08 Any other							

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Annual camp.
- Adoption of Village (AIDS Sanitation Awareness, Save Girl Child Campaign, School Campus beautification)
- Women health and social awareness programme
- Visit to old age home by faculty
- Voters Awareness program organised by NSS Volunteers
- Socio-Economic Survey at Zarola village by Economics Department Students
- Rubella vaccination Program by CWDC

## Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in	infrastructure facilities: ?
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Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13.6 acre	created	T und	13.6 acre
Class rooms	12			
Laboratories	08	01	Mandal	09
Seminar Halls	01			
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.	07			
Value of the equipment purchased during the year (Rs. in Lakhs)	4.19			
Others				

#### 4.2 Computerization of administration and library

- 1. Software named NP Soft has been installed in administrative department for keeping record of students throughout their study in the college.
- 2. The entire administrative department is computerised with internet facility.
- 3. The Library has been facilitated with computers with internet facility for surfing for students.

#### 4.3 Library services:

	Existing		Newl	y added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	10,128	8,52,251.00	61	8,137.00	10,189	8,70,654.00	
Reference Books	13,758	12,10,874.00	34	5,525.00	13792	12,16,399.70	
e-Books	-	-	-	-	-	-	
Journals/Magazine	-	-	33+8	29,780.00	33+8	29,780.00	
e-Journals	-	-	-	-	-	-	
Digital Database	-	-	-	-	-	-	
CD & Video	730	22,865.00	-	-	730	22,865.00	
Others (specify)							

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	64	46	21 Broadband connection	-	02	04	07	05
Added	-	-	-	-	-	-	-	-
Total	64	46	21	-	02	04	07	05

4.5 Computer, Internet access, training to teachers and students and any other programme for Technology upgradation (Networking, e-Governance etc.)

Training was given to non-teaching and administrative

- 4.6 Amount spent on maintenance in lakhs :
  - i) ICT
  - ii) Campus Infrastructure and facilities
  - iii) Equipments
  - iv) Others

Total :.

8,100.00 1,09,940.00 46,464.00 3,250.00 1,67,754.00

## Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1. Conducted Orientation Programme for first semester students
- 2. Exit meeting for semester VI students
- 3. Personality Development Programms

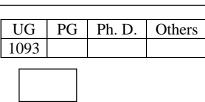
#### 5.2 Efforts made by the institution for tracking the progression

- 1. Feedback from students
- 2. Student counselling

3. The tracking is also done by observing the demand ratio. Considerable seats in every programme are made available to the students of this college, which provides easier opportunity to the students for further studies.

5.3 (a) Total Number of students

(b) No. of students outside the state



(c) No. of international students

No	%	
770	70.50	Men



Women 323 29.50

Last Year					This Year						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST		Physically Challenged	
916	83	15	152	02	1166	856	51	14	170	02	1093
Demand	Demand ratio Dropout %										

Dropout %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No student support mechanism for coaching for examination is established but they are given guidance by external experts on regular basis. DELL, SCOPE Center [Society for Creation of Opportunity through Proficiency in English] help students in this regard.

No. of student's beneficiaries								
5.5 No. of students qualified in these examinations								
NET	SET/SLET	GATE	CAT					
IAS/IPS etc	State PSC	UPSC	Other					
5.6 Details of s	student counselling and career	guidance						
A Seminar	A Seminar on Career, Student life and Goal Setting was conducted by Deval Shastri.							
A Seminar on Corporate English Communication was conducted by Shital Upadhyay								
No. of students benefitted 233								

5.7 Details of campus placement?

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	80	05	Opt for P G

5.8 Details of gender sensitization programmes

	<ol> <li>Orientation program for girl's students.</li> <li>Female Health Awareness Program</li> </ol>							
	2. Female nearth Awareness Program							
	3. The	se programmes are conduct	ed bv Wor	nen's Development C	Cell of the (	College.		
5.9	Student	ts Activities						
	5.9.1 No. of students participated in Sports, Games and other events							
		State/ University level	87	National level	01	International level		
	No. of students participated in cultural events							
		State/ University level	1	National level		International level		
4	5.9.2	No. of medals /awards w	von by st	udents in Sports, G	lames and	d other events?		
	Sports:	State/ University level	08	National level	01	International leve	1	
(	Cultural	: State/ University level	21	National level		International leve	1	
5.10 Scholarships and Financial Support								

	Number of students	Amount(Rs.)
Financial support from institution	15	23,775
Financial support from government	51	2,89,685
Financial support from other sources	02	13,000
Number of students who received International/ National recognitions		

#### 5.11 Student organised / initiatives

Fairs	: State/ University level	National level	International level
Exhibi	tion: State/ University level	National level	International level
5.12	No. of social initiatives undertake	en by the students 02	

5.13 Major grievances of students (if any) redressed:

#### Criterion – VI

#### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

Vision			
To empower the society by providing value based education to the students of rural area so that			
they can prosper themselves as well as the entire nation by cultivating intellectual, emotional,			
social and ethical values.			
Mission			
To attain general and all-round progress of the people of Bhadran and its surrounding area			
through the progressive, social and educational activities.			

#### 6.2 Does the Institution has a management Information System

N/A

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

Seventeen faculty members are in the Board of studies.

#### 6.3.2 Teaching and Learning

The coordinator of IQAC is in live contact with each department, teacher and student so that he can able to analyze and understand the needs of institution, teachers and students.

#### 6.3.3 Examination and Evaluation

- 1. Assignments and Projects are given to students
- 2. Internal evaluation process

#### 6.3.4 Research and Development

1. Students are encouraged and sent to participate in paper and poster presentation competition in various universities.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1. Library will be upgraded with more computers with internet facility for surfing for students.
- 2. There are plans for the renovation of college laboratories.

#### 6.3.6 Human Resource Management

1. All the faculty members are involved in different activities like CWDC, SAPTADHARA, UDISHA etc.

#### 6.3.7 Faculty and Staff recruitment

- 1. It depends on government education department policy.
- 2. Management recruits temporary staff as per requirement.

#### 6.3.8 Industry Interaction / Collaboration

- 1. Chemistry and Microbiology departments are in touch with industries.
- 2. Microbiology Department offer microbial culture of Q.C department of Biotech Industry.

#### 6.3.9 Admission of Students

Admission of students is done as per Sardar Patel University and Gujarat University rules and regulations on first come first basis.

#### 6.4 Welfare schemes for

Teaching	Credit
	society
Non-teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done  $\checkmark$  Yes No

Audit TypeExternalInternal(MANAGEMENT)Yes/NoAgencyYes/NoAuthorityAcademicYesYesYesAdministrativeYesYesYes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes	No	✓
For PG Programmes	Yes	No	

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- 1. Choice Based Credit System has been introduced by the University.
- 2. Continuous evaluation of student is done through regular Tests, Assignment and Projects.
- 3. College observers are appointed to monitor the conduct of university examinations.
- 4. Committee for unfair means look after the examination related issues.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

1. Donation from the individual alumni is received by the management.

#### 6.12 Activities and support from the Parent – Teacher Association

1. Suggestions are invited from the parents and implemented where necessary.

6.13 Development programmes for support staff

- 1. Non- Teaching staff are permitted to undergo CCC+ Exam.
- 2. Computer training for class III staff .

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1. Green Campus. Tree Plantation.
- 2. Gutka and Tobacco Free Campus.
- 3. Reduction in Plastic Waste.

## Criterion – VII

#### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
  - 1. The continuous evaluation introduced.
  - 2. Language proficiency training to student.
  - 3. Because of the semester systems, students' dropout ratio is reduced.
  - 4. N. C. C. unit restarted in the college.
  - 5. Gujarat University has given us the responsibility of University Examination Sub Centre for nearby five colleges affiliated to Gujarat University for the last five years.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Yes, as per plan. The utilization of UGC 11<sup>th</sup> plan allocation is almost complete. First instalments of the 12<sup>th</sup> plan UGC Grant were received and allocated to various functional units of the college.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Counselling 2. Campus Placement

#### \*Provide the details in annexure (annexure need to be numbered as i, ii, iii)

#### 7.4 Contribution to environmental awareness / protection

- 1. Green Campus.
- 2. Tobacco Free Campus.
- 3. Silence Zone awareness on campus.

7.5 Whether environmental audit was conducted?

Yes

No

#### 7.6 Any other relevant information the institution wishes to add. (for example, SWOT Analysis)

#### 8. Plans of institution for next year

- 1. Laboratories to be renovated and equipped with new instruments.
- 2. Under Government policy of Make in India, it is planned to start Youth Skill Development program in the college with Deen Dayal Upadhyay Gramin Kaushalya Yojna (DDUGKV) for different disciplines.
- 3. For creating awareness about Pollution Free Environment, it is planned to set up eco-friendly waste management program in the college premises.

Name: Mr. Salimkhan A. Pathan

Name: Dr. Ramesh G. Patel

Signature of the Coordinator, IQAC

Signature of the Chairperson, IOAC

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#### Annexure I

## Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## ARTS, SCIENCE AND R A PATEL COMMRCE COLLEGE, BHADRAN.

The following welfare schemes are made available in the college:

- 1) Tie-up with Shri Krishna Hospital, Karamsad (A sister concern of BHADRAN AROGYA CENTER), treatment costs FREE
- 2) Every day before the beginning of the first period, secular prayers are played in all the classrooms and corridors for mental peace of the students. The prayers focus on human values, inner strength and peace of mind. Each day a different prayer is played.
- 3) Students who want to take part in sports events are given practice and guidance before and after the college hours.
- 4) We have well equipped gymnasium at campus
- 5) All the students are counselled by their respective counsellors about the above mentioned facilities. Besides the counsellor also tries to solve any academic or personal issues the students may have. Parents are also informed about their wards' issues. They are also invited to attend Parent-Teachers meeting at least once in each semester.
- 6) Free remedial classes are organized for Students when ever needed by student.
- 7) There is system of Book Bank in the college library under which B.Sc Semester V & and students are given some books, apart from the two library tickets, for the whole year.

## ARTS, SCIENCE AND R A PATEL COMMRCE COLLEGE, BHADRAN.

#### Strength:

- · Qualified, experienced, dedicated and stable staff
- PDP [Personality Development Programme] for all the students
- · Well-equipped laboratories
- Excellent sports facilities with full time PTI
- Active career counselling and Placement cell
- · large base of pass out students in different areas
- No ragging incidence till date
- · Active IQAC
- . Healthy Green campus.

#### Weakness:

- Deficiency of non-teaching staff [Class III & IV]
- Insufficient infrastructure for new courses
- · Shortage of technical staff and peons affecting laboratory
- English communication gap at First Semester due to rural back ground of students

#### **Opportunity:**

- Faculty can perform Industrial consultancy.
- Automated office and admission process
- To conduct Faculty development programs.

#### Challenges:

- Time constraint with limited number of staff to have rapport with industry and burden of research activities.
- Run extra and remedial classes due to Shortage of permanent staff / Faculty.
- Maintenance of laboratories due to Non-availability of peon and lab Assistants.
- Challenges regarding training the new faculty (Ad-hoc) due to frequent personnel turnover every year.
- Motivating students to give more time to develop English language skills.